Company registration number 05070556 (England and Wales)

# HONEYGUIDE WILDLIFE TRUST LIMITED ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2023

#### **LEGAL AND ADMINISTRATIVE INFORMATION**

Trustees C J Durdin BA (Hons) (Chairman)

Mrs H E Crowder

M D Crowder OBE (Secretary)

Charity number 1104606

Company number 05070556

Registered office 36 Thunder Lane

NORWICH Norfolk NR7 0PX

Accountants Argents Accountants Limited

15 Palace Street NORWICH

Norfolk

United Kingdom

NR3 1RT

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#### TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

#### FOR THE YEAR ENDED 30 SEPTEMBER 2023

The trustees present their annual report and financial statements for the year ended 30 September 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

#### Objectives and activities

The charity's objects are to help conserve for the benefit of the people of the United Kingdom, Europe and the African Continent, the natural environment and its wildlife that may exist in and around the United Kingdom, Europe and the African Continent. There has been no change in these during the year.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

#### Achievements and performance

Grants were made to overseas conservation bodies in Spain, Greece, Bulgaria, the Gambia and Morocco. Grants were also made to UK conservation bodies in Norfolk and Mull connected to Honeyguide's UK activities.

#### Financial review

During the year ended 30 September 2023 incoming resources totalled £5,634 (2022: £5,677) with total resources expended of £5,464 (2022: £5,175). As a result total funds held by Honeyguide Wildlife Trust Limited at year ended 30 September 2023 totalled £1,909 (2022: £1,739), of which £50 were restricted (2022: £380).

#### **Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Restricted fund are funds which are to be used in accordance with specific restrictions imposed by the donors which have been raised by the company for particular purposes. The cost of raising and administering such funds are a charge against the specific fund.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

#### Structure, governance and management

The charity is a company limited by guarantee and a registered charity governed by its memorandum and articles of association.

Every member promises, if the charity is dissolved while he, she or it remains a member or within twelve months afterwards to pay up to £5.00 (five pounds) towards the cost of dissolution and the liabilities incurred by the charity while the contributor was a member.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

C J Durdin BA (Hons) (Chairman)

Mrs H E Crowder

M D Crowder OBE (Secretary)

The directors of the company are its trustees for the benefit of charity law.

The Directors of the company form its management committee and meet as and when required concerning policy issues.

# TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 30 SEPTEMBER 2023

The trustees' report was approved by the Board of Trustees.

C J Durdin BA (Hons) (Chairman) **Trustee** 

2 May 2024

# CHARTERED ACCOUNTANTS' REPORT TO THE TRUSTEES ON THE PREPARATION OF THE UNAUDITED STATUTORY FINANCIAL STATEMENTS OF HONEYGUIDE WILDLIFE TRUST LIMITED FOR THE YEAR ENDED 30 SEPTEMBER 2023

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the financial statements of Honeyguide Wildlife Trust Limited for the year ended 30 September 2023, which comprise the statement of financial activities and the related notes from the charity's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales, we are subject to its ethical and other professional requirements which are detailed at https://www.icaew.com/regulation.

This report is made to the charity's trustees, as a body, in accordance with the terms of our engagement letter dated 1 September 2014. Our work has been undertaken solely to prepare for your approval the financial statements of Honeyguide Wildlife Trust Limited and state those matters that we have agreed to state to the charity's trustees, as a body, in this report in accordance with ICAEW Technical Release 07/16 AAF. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Honeyguide Wildlife Trust Limited and the charity's trustees as a body, for our work or for this report.

It is your duty to ensure that Honeyguide Wildlife Trust Limited has kept adequate accounting records and to prepare statutory financial statements that give a true and fair view of the assets, liabilities, financial position and surplus of Honeyguide Wildlife Trust Limited. You consider that Honeyguide Wildlife Trust Limited is exempt from the statutory audit requirement for the year, and is not required to obtain an independent examiner's report.

We have not been instructed to carry out an audit or a review of the financial statements of Honeyguide Wildlife Trust Limited. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements.

**Argents Accountants Limited** 

**Chartered Accountants** 

21 May 2024

15 Palace Street NORWICH Norfolk NR3 1RT United Kingdom

### STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

#### FOR THE YEAR ENDED 30 SEPTEMBER 2023

	Notes	Unrestricted funds 2023 £	Restricted funds 2023	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022	Total 2022 £
Income from:							
Donations and legacies	3	950	4,684	5,634	1,362	4,315	5,677
Charitable activities	4	450	5,014	5,464	860	4,315	5,175
Net income/(expenditu movement in funds	re) and	J 500	(330)	170	502	-	502
Reconciliation of funds Fund balances at 1 Octo							
2022		1,359	380	1,739	857	380	1,237
Fund balances at 30 September 2023		1,859	50 ——	1,909	1,359	380	1,739

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

#### **BALANCE SHEET**

#### AS AT 30 SEPTEMBER 2023

		2023		2022	
	Notes	£	£	£	£
Current assets					
Cash at bank and in hand		2,329		2,159	
Creditors: amounts falling due within	10				
one year		420		420	
Net current assets			1,909		1,739
			<u>-</u>		<u> </u>
The funds of the charity					
Restricted income funds	11		50		380
Unrestricted funds			1,859		1,359
			1,909		1,739
					====

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 30 September 2023.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the trustees on 2 May 2024

C J Durdin BA (Hons) (Chairman)

#### Trustee

Company registration number 05070556 (England and Wales)

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2023

#### 1 Accounting policies

#### **Charity information**

Honeyguide Wildlife Trust Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is 36 Thunder Lane, NORWICH, Norfolk, NR7 0PX.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

The restricted fund consists of donations collected in respect of conservation projects and associated gift aid.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

#### 1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30 SEPTEMBER 2023

#### 1 Accounting policies

(Continued)

#### 1.5 Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

#### 1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

#### Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

#### Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

#### Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

#### 1.7 Taxation

The charity is exempt from corporation tax on its charitable activities.

#### 1.8 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30 SEPTEMBER 2023

#### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

#### 3 Income from donations and legacies

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2023	2023	2023	2022	2022	2022
	£	£	£	£	£	£
Donations and gifts	950	4,684	5,634	1,362	4,315	5,677
	====		===	===		

#### 4 Charitable activities

	Conservation projects 2023 £	Conservation projects 2022
Bank charges	15	-
Grant funding of activities (see note 5) Share of governance costs (see note 6)	5,029 420 ———————————————————————————————————	4,755 420 5,175
Analysis by fund Unrestricted funds Restricted funds	450 5,014 — 5,464	860 4,315 — 5,175

#### 5 Grants payable

	Conservation ( projects	Conservation projects
	2023	2022
	£	£
Grants to institutions:		
Other	5,029	4,755

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30 SEPTEMBER 2023

5	Grants payable		(Continued)
6	Support costs allocated to activities		
		Conservation projects	Total
		2023	2022
		£	£
	Governance	<u>420</u>	420 ——
	Governance costs comprise:	2023 £	2022 £
	Accountancy	420	420
		420	420
		===	===
7	Trustees		
7	Trustees  None of the trustees (or any persons connected with them) received any recharity during the year.	muneration or ben	efits from the
7	None of the trustees (or any persons connected with them) received any re	muneration or ben	efits from the
	None of the trustees (or any persons connected with them) received any recharity during the year.  Employees	muneration or ben	efits from the
	None of the trustees (or any persons connected with them) received any recharity during the year.	2023	2022
	None of the trustees (or any persons connected with them) received any recharity during the year.  Employees  The average monthly number of employees during the year was:		
	None of the trustees (or any persons connected with them) received any recharity during the year.  Employees	2023	2022
	None of the trustees (or any persons connected with them) received any recharity during the year.  Employees  The average monthly number of employees during the year was:	2023 Number -	2022
	None of the trustees (or any persons connected with them) received any recharity during the year.  Employees  The average monthly number of employees during the year was:	2023 Number -	2022
	None of the trustees (or any persons connected with them) received any recharity during the year.  Employees  The average monthly number of employees during the year was:  Total  There were no employees whose annual remuneration was more than £60,00  Remuneration of key management personnel	2023 Number -	2022
8	None of the trustees (or any persons connected with them) received any recharity during the year.  Employees  The average monthly number of employees during the year was:  Total  There were no employees whose annual remuneration was more than £60,00  Remuneration of key management personnel  The remuneration of key management personnel is as follows.	2023 Number ————————————————————————————————————	2022 Number
8	None of the trustees (or any persons connected with them) received any recharity during the year.  Employees  The average monthly number of employees during the year was:  Total  There were no employees whose annual remuneration was more than £60,00  Remuneration of key management personnel  The remuneration of key management personnel is as follows.  Taxation	2023 Number 0.	2022 Number - 
9	None of the trustees (or any persons connected with them) received any recharity during the year.  Employees  The average monthly number of employees during the year was:  Total  There were no employees whose annual remuneration was more than £60,00  Remuneration of key management personnel  The remuneration of key management personnel is as follows.  Taxation  The charity is exempt from taxation on its activities because all its income is a	2023 Number ————————————————————————————————————	2022 Number
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# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30 SEPTEMBER 2023

#### 11 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 October 2022	Incoming resources	Resources expended	At 30 September 2023
	£	£	£	£
Conservation projects	<u>380</u>	4,684	(5,014)	50 
Previous year:	At 1 October 2021	Incoming resources	Resources expended	At 30 September 2022
	£	£	£	£
Conservation projects	380	4,315 ====	(4,315) ====	380

#### 12 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

		At 1 October 2022	Incoming resources	Resources expended	At 30 September 2023
		£	£	£	£
	General funds	1,359	950	(450) ———	1,859
	Previous year:	At 1 October 2021	Incoming resources	Resources expended	At 30 September 2022
		£	£	£	£
	General funds	857	1,362	(860)	1,359
				===	
13	Analysis of net assets between funds				
			Unrestricted funds	Restricted funds	Total
			2023	2023	2023
			£	£	£
	Fund balances at 30 September 2023 are rep	resented by:			
	Current assets/(liabilities)		1,859	50	1,909

1,859

50

1,909

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30 SEPTEMBER 2023

#### Analysis of net assets between funds (Continued) 13 Unrestricted Restricted Total funds funds 2022 2022 2022 £ £ £ Fund balances at 30 September 2022 are represented by: Current assets/(liabilities) 380 1,739 1,359 1,359 380 1,739

#### 14 Related party transactions

There were no disclosable related party transactions during the year (2022 - none).