

# Honeyguide Booking Form



Please use BLOCK CAPITALS and make cheques payable to Honeyguide Wildlife Holidays.

Please reserve \_\_\_\_\_ place(s) on your holiday to \_\_\_\_\_

I enclose / have sent by bank transfer \_\_\_\_\_ deposit(s) at £300 (£500 for South Africa) totalling: £ \_\_\_\_\_

Single room supplement(s): please book \_\_\_\_\_ single room(s) at extra each \_\_\_\_\_

I understand that the balance will become payable eight weeks (12 weeks for South Africa) before departure.

Holiday insurance company and policy number (details can be sent later, if you prefer): \_\_\_\_\_

Passport number(s), issue dates and expiry dates: \_\_\_\_\_

Title	Forenames*	Surnames	Date of birth
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

\*As written on your passport. Please note or underline what you like to be known as, if different from the first name

Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Postcode \_\_\_\_\_

Telephone \_\_\_\_\_ Mobile \_\_\_\_\_ E-mail \_\_\_\_\_

Next of kin/home contact point in case of emergency (name & tel. no.) \_\_\_\_\_

Any special requirements (eg dietary) \_\_\_\_\_ Non-Smoker  Smoker

Signed \_\_\_\_\_

Date \_\_\_\_\_

For couples, do you prefer twin beds  a double bed  or don't mind

The price of all Honeyguide holidays includes £40 earmarked for a local conservation project. We would be very grateful if everyone booking could complete the following conservation contribution consent and gift aid declaration.

Please complete sections 1 and 2

## 1. CONSENT FOR CONSERVATION CONTRIBUTION

We agree that Honeyguide Wildlife Trust Ltd (registered charity no. 1104606) may apply £40 from the cost of this holiday on behalf of each person named on the booking form, to be donated to a wildlife conservation project in the country to be visited.

PLEASE TICK BOX

Complete (a) or (b)

(a) Please print the name of each person on the booking form who qualifies to gift aid their contribution.

.....  
.....  
.....  
Date.....

(b) If nobody on the booking form qualifies to gift aid their contribution, please tick this box.

## 2. GIFT AID DECLARATION

If you pay UK income tax or capital gains tax, Honeyguide Wildlife Trust Ltd can reclaim from HM Revenue & Customs an extra 25p on every £1 donated, helping your conservation contribution go further. To qualify you must pay at least as much UK tax for the year in which you donate as the amount we are able to reclaim on your donation – currently £10 on each £40 contribution.

If you are a UK taxpayer, please give us the opportunity of increasing your donation in this way.

*giftaid it*

Thank you

Please return to: Honeyguide Wildlife Holidays, 36 Thunder Lane, Thorpe St Andrew, Norwich NR7 0PX

# Honeyguide booking details



**How to book:** a booking is made when the completed booking form (a photocopy or emailed scan is fine) plus deposit have been received and accepted by us. We are very happy to take telephone or email bookings, to be confirmed with the form plus deposit during the week following your call / email.

**Deposit and payment:** £300 per person (£500 for South Africa) deposit is payable by cheque or bank transfer with the booking, with the remainder due eight weeks before departure (12 weeks for South Africa). Payments by credit, debit or charge cards cannot be taken.

**Cancellation by you:** if you have to cancel, please telephone as soon as possible and confirm in writing. The cancellation will take effect from when it is received in writing. The scale of cancellation charges below is calculated by the time period before departure.

More than eight weeks	deposit only
5-8 weeks	30% of total price
2-5 weeks	60% of total price
1-14 days; on or after departure date	100% of total price

Travel insurance should cover you (less any excess) for cancellation charges if circumstances are beyond your control, such as ill health, and more than simply a change of mind.

**Cancellation by us:** in the unlikely event of this happening your money will be refunded in full. A decision to cancel would normally be made at the time of reminders for the remainder of payment, i.e. eight weeks before departure.

**Single rooms and supplements:** we don't like single room supplements but sometimes they can't be avoided, and we pass on the extra that the single room costs us. If you are willing to share but we don't find someone to share with you, you pay only half of any single supplement. Because we have often chosen small, community-based accommodation, single rooms may not always be available. It often helps to talk it through with us at an early stage.

**Information:** including detailed itinerary, information on books, maps, shopping, weather etc will be supplied as part of the package for enquirers or will be sent after booking. Previous holiday reports are available for most holidays.



**Honeyguide enamel badges** free from the Honeyguide office.

**Flights:** flights noted in the holiday details were the likeliest when the brochure went to print. However many summer schedules were not then out. Which airlines fly to where, and on what days, are increasingly prone to change; this may

affect the flights and occasionally the dates for some holidays. Flights from other UK airports are sometimes possible: please contact the Honeyguide office. Boarding passes or booking references will be sent 1-2 weeks before departure.

We use scheduled services and cannot be held responsible for any departure delays. We are not in a position to state the aircraft type to be used.

**Changes to the programme:** should circumstances beyond our control make significant changes to the programme necessary we will consult you to see if these are acceptable to you.

**Holiday leaders:** we do our best to keep the leader named for the holiday, but we reserve the right to replace him or her in the event of illness or some other reason. When two leaders are listed, one may not accompany the holiday if there are not enough participants.

**Group size:** very occasionally if there is one place available on a holiday and a couple wishes to book we may go over the group size stated. The minimum is usually four.

**Overnight accommodation and parking near the airport:** we often cannot avoid flights that mean an overnight stay for many participants. We may be able to advise on a hotel and/or parking. If staying overnight, please consider if you wish to have an extra day on your travel insurance.

**Extending your holiday:** for some holidays it is possible to arrive early or stay on. Please contact the Honeyguide office for details.

**Passport:** a valid full passport is essential.

**Brochure:** a spare brochure (more if you wish) will be sent with every booking.

**Our price commitment:** the prices of our holidays are fixed – there are no surcharges.

**What the price includes:** flights, airport taxes, carbon offsets, all travel and excursions, services of your holiday leader(s) and your conservation contribution are included in the holiday price. Also included are accommodation and meals – breakfast, packed lunch and evening meal, normally inclusive of wine.

**What the price excludes:** insurance and personal spending.

**Smoking:** most Honeyguiders are non-smokers. Anyone who smokes is expected to ensure this does not affect others in the group, including in the field. There is no smoking in transport, in our accommodation and at meals.

**Tips and gratuities:** all services in the itinerary are covered. You may wish to leave a 'thank-you' for room or restaurant staff at the end of your stay. We may organise a collection if service has been particularly good.

**ATOL terms and conditions:** these T&Cs, with respect to Honeyguide's Air Travel Operator's Licence, are those that apply to all ATOL holders, as follows:

Your Financial Protection: when you buy an ATOL protected flight or flight inclusive holiday from us you will receive an ATOL Certificate. This lists what is financially protected, where you can get information on what this means for you and who to contact if things go wrong.

We, or the suppliers identified on your ATOL Certificate, will provide you with the services listed on the ATOL Certificate (or a suitable alternative). In some cases, where neither we nor the supplier are able to do so for reasons of insolvency, an alternative ATOL holder may provide you with the services you have bought or a suitable alternative (at no extra cost to you). You agree to accept that in those circumstances the alternative ATOL holder will perform those obligations and you agree to pay any money outstanding to be paid by you under your contract to that alternative ATOL holder. However, you also agree that in some cases it will not be possible to appoint an alternative ATOL holder, in which case you will be entitled to make a claim under the ATOL scheme (or your credit card issuer where applicable).

If we, or the suppliers identified on your ATOL certificate, are unable to provide the services listed (or a suitable alternative, through an alternative ATOL holder or otherwise) for reasons of insolvency, the Trustees of the Air Travel Trust may make a payment to (or confer a benefit on) you under the ATOL scheme. You agree that in return for such a payment or benefit you assign absolutely to those Trustees any claims which you have or may have arising out of or relating to the non-provision of the services, including any claim against us, the travel agent (or your credit card issuer where applicable). You also agree that any such claims may be re-assigned to another body, if that other body has paid sums you have claimed under the ATOL scheme.

## Travel Insurance

Honeyguide Wildlife Holidays acts as an Introducer Appointed Representative for the purposes of your travel insurance, appointed by Global Travel Insurance Services Ltd who are authorised and regulated by the Financial Services Authority and whose status can be checked on the FSA Register by visiting [www.fsa.gov.uk/register](http://www.fsa.gov.uk/register) or by contacting the FSA on 0845 606 1234.

**Contact details:**  
**Global Travel Insurance Services Ltd,**  
**The Turret, 25 Farncombe Road**  
**Worthing, West Sussex**  
**BN11 2AY**  
**Telephone: 01903 235042**  
**Fax: 01903 229389**  
**Email: [enquiries@globaltravelinsurance.co.uk](mailto:enquiries@globaltravelinsurance.co.uk)**  
**Web: [www.globaltravelinsurance.co.uk](http://www.globaltravelinsurance.co.uk)**

You can go to our website where you can obtain a quotation and arrange the insurance online, or download an application form. Or we can send you an application form on booking enabling you to arrange this insurance.

Beyond providing this information, we are not allowed to assist you in any way in the arrangement of your travel insurance or give any advice.